

[Address]  
[Date]

Chief Electoral Officer  
St. Anne's House  
15 Church Street  
Belfast  
BT1 1ER

Dear Chief Electoral Officer,

**List of Substitutes**

Please find enclosed my list of substitutes for use by you if my seat falls vacant.

Yours faithfully,

## LIST OF SUBSTITUTES – Local Government

Full name of Councillor

\_\_\_\_\_

Full address of Councillor

\_\_\_\_\_

\_\_\_\_\_

Contact number of Councillor

\_\_\_\_\_

District Electoral Area

\_\_\_\_\_

Name of Council

\_\_\_\_\_

I nominate the following as my substitutes -

Preference order	Full name of substitute (CAPITAL LETTERS)	Address of substitute including post code (CAPITAL LETTERS)	Date of Birth of substitute	Signature of substitute (see Note 1)
1				
2				
3				
4				
5				
6				

Signature of Councillor

\_\_\_\_\_

Date

\_\_\_\_\_

### Notes

1. By signing against his/her entry each substitute is consenting to the Chief Electoral Officer contacting him/her in accordance with section 11D of the Electoral Law Act (Northern Ireland) 1962 if a vacancy arises.