



Screening Form

Information about the policy:

Name of the policy

EONI Security Breach Policy

Is this an existing, revised or a new policy?

New

What is it trying to achieve? (intended aims/outcomes)

Specify responsibilities of staff with regard to the protection of EONI's assets.

Are there any Section 75 categories which might be expected to benefit from the intended policy? If so, explain how.

No

Who initiated or wrote the policy?

Initiated by Chief Electoral Officer based on NIO guidance.

Who owns and who implements the Policy?

CEO – implemented through the System Security Officer, management and staff.

Implementation factors

Are there any factors which could contribute to/detract from the intended aim/outcome of the policy/decision? Yes No

If yes, are they

financial

legislative

other, please specify :

Main stakeholders affected

Who are the internal and external stakeholders (actual or potential) that the policy will impact upon?

staff

service users

other public sector organisations

voluntary/community/trade unions

other please specify :

Other policies with a bearing on this policy

- what are they?

Policies and procedures in relation to security and breaches with regard to information assurance eg RMADS Security Procedures, Working from Home Policy, Transmission of Sensitive Material Directive, Clear Desk Guidance.

- who owns them?

Staff have analogous terms and conditions to NICS and those policies including NIO are applicable to staff. EONI tailors the policies to their own specific needs.

Evidence /information

Section 75 CATEGORY	No evidence	Evidence	Details
Religious Belief		X	Monitoring
Political Opinion	X		
Racial Group		X	Monitoring
Age		X	Monitoring
Marital Status		X	Monitoring
Sexual Orientation	X		
Men and Women Generally		X	Higher level of female staff
Disability		X	Monitoring
Dependents	X		

Needs, experiences and priorities

Taking into account the information referred to above, what are the different needs, experiences and priorities for any of the Section 75 categories:

Disability – potential for disabled staff to experience barriers or difficulties eg location of wall mounted safes.

No adverse impact identified for any of the other Section 75 categories.

Screening questions - likely impact on equality of opportunity for those affected by this policy, for each of the Section 75 equality categories:

Section 75 CATEGORY	Minor	Major	None	Details
Religious Belief			X	
Political Opinion			X	
Racial Group			X	
Age			X	
Marital Status			X	
Sexual Orientation			X	
Men and Women Generally			X	
Disability	X			Physical limitations.
Dependents			X	

Are there opportunities to better promote equality of opportunity for people within the Section 75 equalities categories:

Section 75 CATEGORY	Yes	No	Details
Religious Belief		X	
Political Opinion		X	
Racial Group		X	
Age		X	
Marital Status		X	
Sexual Orientation		X	
Men and Women Generally		X	
Disability		X	
Dependents		X	

To what extent is the policy likely to impact on good relations between people of different religious belief, political opinion or racial group?

Section 75 CATEGORY	Minor	Major	None	Details
Religious Belief			X	
Political Opinion			X	
Racial Group			X	

Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group:

Section 75 CATEGORY	Yes	No	Details
Religious Belief		X	
Political Opinion		X	
Racial Group		X	

Are there any potential impacts of the policy/decision on people with multiple identities?

Yes	No	Details on the Impact
	X	

Screening decision


Provide details of decision whether to conduct an EQIA providing a reason:

There is a potential minor impact in relation to one Section 75 category. The decision is not to conduct an Equality Impact Assessment.

Mitigation / Alternative Policy

No mitigation to be considered for this policy as reasonable adjustments will be put in place for those with disabilities.

Approval and authorisation

Screened/Approved by:	Position/Job Title	Date
	Head of Information Services	23/11/2011

**The Screening exercise is now complete.
Please forward this form to HR & Equality Officer**

To be completed by HR/Equality:

EQIA Required: Yes No:

If Yes – date EQIA to be issued for consultation:

If No – date screening form to be published:

12/12/2011

Signed:



(HR & Equality Officer)

Comments:

Internal Consultation only with NIPSA and staff on the proposed Policy - ended 9/12/2011.