

26 March 2007

Dear,

I refer to your request for information regarding the recruitment of poll clerks for the Northern Ireland Assembly election on 7 March 2007.

A copy of our Recruitment and Selection: Statement on Procedures document is enclosed as requested. We are also able to provide the following information specifically relating to the recruitment of poll clerks in the Ballymena area:

1. The number of poll clerks required - There were 264 poll clerks required by the Ballymena Area Electoral Office. Following a review process to re-appoint existing experienced staff it was found that 15 vacancies remained to be filled.
2. The number of applications received for poll clerk positions in the Ballymena area - 255 applications were received specific to the Ballymena area.
3. The number of poll clerks selected who had previously acted in this capacity - 249 poll clerks who had worked at previous elections were selected.

You met the criteria to act as a poll clerk and you are currently retained on a list of eligible staff until January 2008. You were applicant number . Following legal advice on processing the unexpected high level of applications on a systematic and objective basis, the HR Section issued the first 1000 applications received to Area Offices. Approximately 3,000 shortlisted applicants remained who were reserves. You were a reserve and a vacancy did not become available to offer you a position as Poll Clerk.

As requested please also find an anonymised spreadsheet of essential and desirable criteria applicable to successful candidates.

Yours sincerely,

Information Officer

ESSENTIAL

DESIRABLE

APPLICATION NUMBER		PO 2yr S'visory/ Prev Exp PC	PC Admin/Comm	CC Prev Count Exp and/or Env Speed/Accur
ES/07/45	✓	X	X	X
ES/07/62	✓	✓ but no prev PC exp	✓	✓ but no prev count exp
ES/07/161	✓	X	✓	X
ES/07/193	✓	X	X	X
ES/07/249	✓	X	✓	X
ES/07/250	✓	X	X	X
ES/07/285	✓	X	✓	X
ES/07/288	✓	X	✓	X
ES/07/293	✓	X	✓	X
ES/07/316	✓	X	X	X
ES/07/364	✓	X	✓	X
ES/07/579	✓	X	✓	X
ES/07/587	✓	✓	✓	X
ES/07/633	✓	X	✓	X
ES/07/813(B)	✓	X	✓	X