

**ELECTORAL OFFICE FOR NORTHERN IRELAND
MANAGEMENT BOARD**

Date of Meeting: 25 March 2010

Prepared by: Lisa Cherry, HR Officer

PERSONNEL REPORT

The purpose of this Personnel Report is to provide information to the Management Board on:

- Sick absence analysis from 1 April 2009 to 28 February 2010
- Training Plan 2009/10
- Recruitment/Staff

Sick Absence (Annex A)

There has been a slight decrease in absence levels during February 2010 as a total of 33 sick days were taken compared to 47 sick days taken during the month of January. Compared to the same period last year, average sick days are the same - see table below:

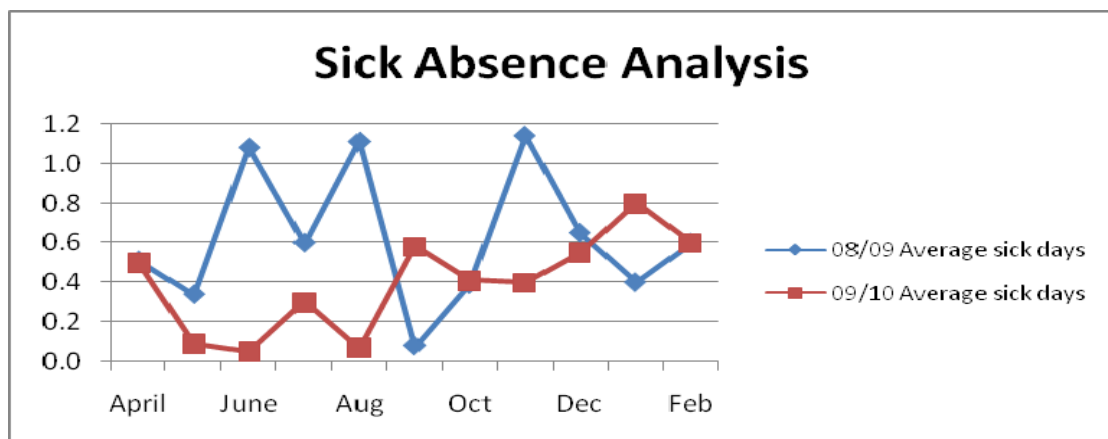


Table 1

2009/10 Training Plan

94% of training has been completed to February 2010. Training outstanding is scheduled to take place in March 2010.

Recruitment/Staff

Count Staff – There are 1208 count assistants who have passed the test to date; made up as follows for each Area Office:

	BAND				
	A	B	C	D	Totals
BAL	38	50	17	19	124
BB	85	52	25	21	183
BEL	98	96	35	65	294
DER	33	56	14	15	118
NAB	60	59	26	26	171
NAR	96	72	21	36	225
OMA	39	26	12	16	93
	449	411	150	198	1208
	<i>FAIL</i> 323		<i>TOTAL TESTED</i>		1531

Further recruitment advertising is currently taking place for Omagh, Derry and Banbridge.

Helpline Officer – There were 285 applications; it is expected that interviews will not take place until after the election.

AAEO (Belfast) – Position will be advertised 13/14 May and interviews will take place w/c 21.6.10.

IT Officer – Position will be advertised 1/2 July and interviews will take place w/c 9.8.10.

Assistant Finance Officer – to be agreed.

Recommendation

It is recommended that the report be noted.