

**ELECTORAL OFFICE FOR NORTHERN IRELAND
MANAGEMENT BOARD**

Date of Meeting: 16 April 2009

Prepared by: Lisa Cherry, HR Officer

PERSONNEL REPORT

Sick Absence (See Annex A)

The overall sick absence rate from 1 April 08 – 31 March 09, which includes non-work related long term absence, is 3%. EONI has therefore met its target of 4% as detailed in the Business Plan. Compared to the same period last year, there has been a significant decrease ie, 07/08 overall absence rate was 6.5%. Figure 1 below compares average sick days lost during the current 08/09 period with the same period during 07/08:

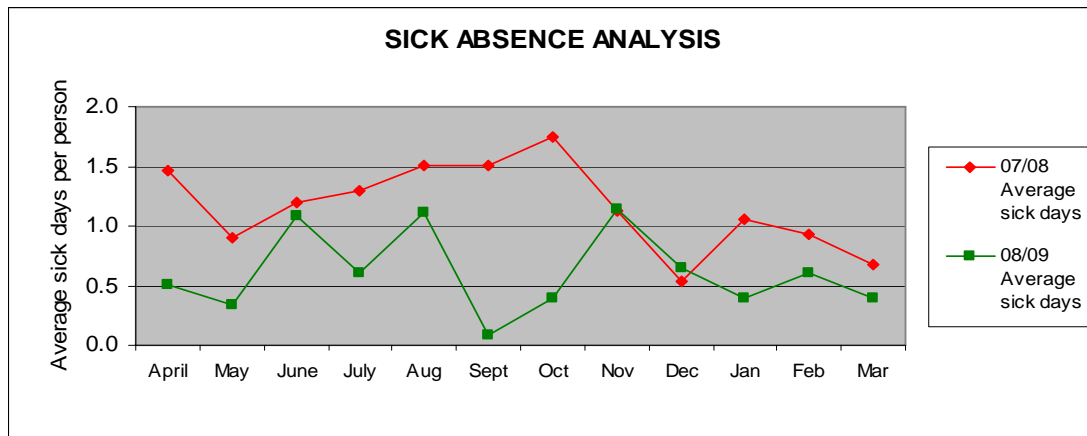


Figure 1

Figure 2 below shows reasons for sick absence during 08/09. There were no absences related to work related stress and no injuries were work related.

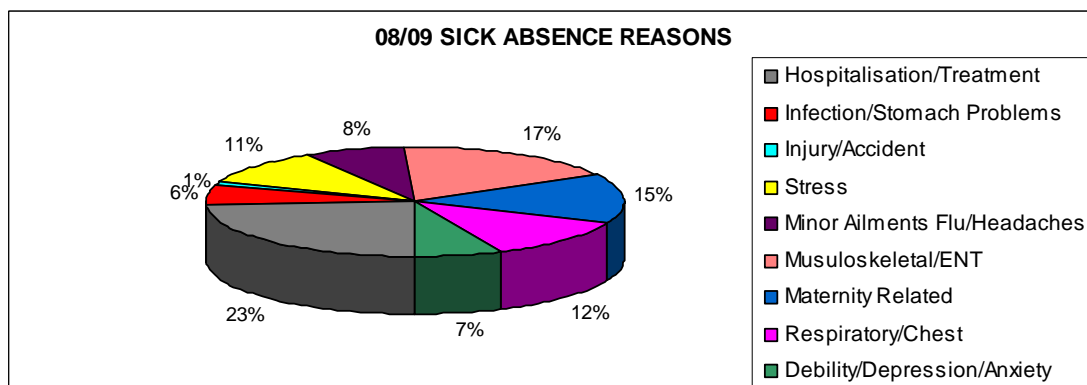


Figure 2

Recruitment/Staff

- AEO (Newtownabbey) – Interviews are scheduled to take place in St Anne's House on 20 and 22 April 2009.
- AAEO (Banbridge) – Interviews will take place in the Belmont Hotel, Banbridge on 23 April 2009.
- Assistant Finance Officer (EO2) – Shortlisting taking place 9 April 2009.
- Registration Officer (AO) – Shortlisting taking place w/c 20 April 2009.
- AO Corporate Services – [REDACTED] has accepted the position and commences employment 27 April 2009.
- Part-time Finance Assistant – [REDACTED] has accepted the position and commences employment 9 April 2009.
- Count/Verification Testing – All testing staff have been training. Testing taking place 9/17/20/22 April.

Staff Survey

The survey is currently being analysed by an external body – questionnaires were collected at the end of March 09. It is expected that the report will be available week commencing 13/4/09, which will be circulated out of Board.

Recommendation

It is recommended that the report be noted.