



# ELECTORAL REGISTRATION FORM

- You must fill in this form by law. Not registering is a crime and you could be fined up to £1000.
- Please fill in this form in CAPITAL letters and BLACK PEN.
- Please read the information on the back of the form before completing it.

For office use only		
Ward	Date	Code
		01

## YOUR DETAILS

**Surname**

If your surname has changed since you last registered, please give your previous surname here.

**First names**  
(in full)

**Address**

I apply to be registered at the following address where I am now living

**House or flat number**

**Street name**

**Town or city**

**Postcode**

**Previous address** If your address has changed since you last registered, please give your old address below.

**Other address (with postcode)**

Only fill in this section if you have any other address in the United Kingdom where you are, or have applied to be, registered.

**Nationality** (for example British, Irish, French)

**Date of birth** (DD/MM/YYYY)

**National insurance number**

(for example AB123456C)

Tick this box if you have never had a National insurance number

**Phone number** we will only use this number if we need to check anything

## EDITED REGISTER (See notes on the back of this form).

Anyone can buy a copy of the edited register, including companies that send junk mail. If you don't want your details to appear on the edited register, tick here.

## DECLARATION

The information on this form is correct and I have lived in Northern Ireland for the last three months. You must sign this form in the box below, unless you are unable to because of an incapacity or because you are unable to read. **No one else can sign it for you.**

\*\*\* Please keep all of your signature inside the white box, otherwise we may return the form to you.

**Date**

**If you cannot sign the form because of an incapacity or because you are unable to read, you must ask a witness to fill in the section below for you.**

The person whose details are given on this form has told me that the information is correct. That person is unable to sign the form \*because of an incapacity/because they are unable to read. (\*delete as appropriate)

**Signature of witness**

**Address of witness**

# Useful information

## Why do I need to fill in this form?

- You can only vote at elections if your name is on the register of electors.
- Not registering is an offence and you could be fined up to £1000.
- The register may be used by people to decide whether or not to give you credit. If you are not on the register, you may find it difficult to get a loan, to open a bank account or get credit.

You must fill in this form even if you do not want to vote.

## What happens next?

Fill in the form carefully and return it to the Electoral Office (for the addresses of the area offices phone the Advice Line or check the website - see below for details). Remember that this form contains personal information which could be of interest to criminals. You should return it only to the Electoral Office for Northern Ireland.

- We need one form for each person.
- You must give your date of birth and your National insurance number and sign the form yourself - no one else can sign it for you.
- You must be a British, Irish, Commonwealth or European Union citizen, and you must give your nationality on the form.
- You must have lived in Northern Ireland for the last three months.

When we receive the form, we will check the information you have given. We will change or add your details on the register within six weeks if we accept your application. We will send you a letter of confirmation which will also give the date the changes come into effect.

If we need more information, we will write to you. We may ask for proof of the information you have given.

If you have not been registered in Northern Ireland since 2003 we will ask you to provide proof of your identity. If you want more information about this, please contact the Advice Line.

## What are the edited and full registers?

**The edited register.** If you tick the 'edited register' box, your name and address will not appear on the edited register, which anyone can buy or use for any purpose. Any person, company or organisation including 'junk-mail' companies can buy a copy of the edited register for business activities such as marketing.

**The full register** lists the names and address of everyone who is registered. By law, certain public organisations and people, including politicians, can receive the full register. Anyone can look at it but it is a crime to supply or use the information for purposes other than those allowed by law.

Credit reference agencies can use the full register, but only to check your name and address if you are applying for credit.

## How do I contact you?

Our address is: Electoral Office for Northern Ireland  
St Anne's House  
15 Church Street  
Belfast BT1 1ER

Our Advice Line is open weekdays between 9am and 5pm: Freephone number 0800 4320712.

Textphone: 028 90 446698

Website: [www.eoni.org.uk](http://www.eoni.org.uk)

This form is also available in large print and in braille. The form and guidance notes are also available in different languages. If you want more information about this, please contact the Advice Line.

**Thank you for taking time to fill in the form**

