

From: Peter Mullan  
25 March 2010

To : Management Board

### **Continuity of Contracts – Management Board Decision Required**

Contract – Printing of Electoral Registration Forms – FCS Laser Mail

Contract Information – Contract started on 02/09/07 and was for three years plus two options of one year each.

**Decision Required** – Whether or not to take-up the first option which commences on 2nd September 2010. The time line required to set-up a new contract is six months.

### **Options**

- Take up 1st option.
- Terminate the contract after the first three year period expires on 1<sup>st</sup> September 2010 and draw up a new specification to re-tender this contract.
- Carry out in-house.

**Recommendation** – Take up the 1st option. The contract with FCS is working well and is now bedded down.