

BUSINESS PLAN TIMETABLE – January 2009

By	Action	Status	Comments
31 October	Identify draft mandatory targets / development objectives Identify draft planning assumptions	Complete	Draft assumptions circulated 13 October – replies due by 10 November.
15 November	Seek views of stakeholders on other items to be included in plan	Complete	Draft assumptions and targets sent to key stakeholders for comment - responses due 31 Dec. All staff briefed and comments on these and suggestions for development objectives due by mid Jan 09
31 January	All staff discussion of plan contents First draft circulated	Part complete	Briefing on assumptions and targets 10 Dec 08.
28 February	Drafts adjusted		
25 March	Plan approved by Board		

31 March	Plan published		