

**ELECTORAL OFFICE FOR NORTHERN IRELAND
MANAGEMENT BOARD PAPER**

Date of Meeting: 13 December 2010 **Prepared by:** Margaret J McMullen

Draft Audit Reports for Management Consideration

(a) The Management Board is asked to consider the draft Audit Reports, recommendations made by ASM Belfast (Internal Auditors), Northern Ireland Audit Office (External Auditors) and Management Responses to these recommendations in relation to the following areas:

- Follow –Up Review - Annex A
- Review of Omagh, Ballymena and Newtownabbey Area Electoral Offices – Annex B
- Review of Fixed Assets - Annex C
- Review of Payroll and Travel Expenses – non Election Staff – Annex D
- Review of Payroll and travel expenses – Election Staff - Annex E
- Review of Elections – Annex F
- Memorandum of matters arising from Returning Officer's Expenses Account for year ended 31 March 2010 - Annex G

(b) **Recommendation to the Board**

That the Board should:

- Raise any issues on the draft Reports, consider, discuss and agree the Management Responses.

Margaret J McMullen

13 December 2010